



## Regular Meeting Minutes

9-21-22

### Intro/Welcome-

*meeting start 1824hrs*

### Attendance

Maryn Otto

Bert Tyler

Eric Vance

### Finance Report

Checking- \$7,778.14

H3 Savings-\$3,866.36

PFHC Savings-\$2,691.20

Spending-

We received \$6000 from the City of Enumclaw to go to the nonprofit. It deposited in our checking account. We have spent just under \$1000 to put together the Disaster Relief Program bags. They are complete. Can reference receipts for detailed spending.

### Old Business:

- 1) Preparing a presentation for the October city council meeting. Requirement of \$6000 grant to show where the 2023 funds will be allocated.
- 2) Taxes are done. We filed the 990N (Postcard). Tom Savageau with ERTC filing helped.
- 3) Our WA State nonprofit license has been renewed. It cost \$20 and was sent in last week.
- 4) We paid the yearly subscription on our website. It was \$326 and includes the .com domain. We also purchased the .org domain for \$18/year.
- 5) The **Mission, Vision, Values** are being created so we can be compliant on our website. We should have that done in next week or two.
- 6) The board's headshot photos are completed so we can now update our bios on the website.

- 7) It was decided that due to schedule complications, we are going to focus on the three programs that we are currently working on with the thought that we would rather do a few things really well than a lot of things; mediocre. We will build on and brainstorm future programs as we build our board and volunteers.

## **Committees:**

### **Holiday Helping Hands (H3)**

- 1) Keep thoughts coming. Don't wait until we are at "crunch time" to begin. Maryn is still brainstorming.
- 2) Storage unit is inventoried. Thankfully, we have a decent number of stored gifts for this year. Maybe we can tone down our reach for toy donations for this year compared to last year?
- 3) September-Reach out and send emails/letters to past and potential donors.
- 4) On top of "TO DO" list is to design the application for the website ASAP.
- 5) Maryn is working on setting up the signup.com volunteer sign up system.
- 6) September-Send letters/take letters to local business for donation collection locations
- 7) We are changing the program this year to help with overburdening us and our volunteers. We are switching from the parents shopping to us choosing the gifts for kids and then the parents picking up their gifts. It should help to move away from the Giving Day and instead have a less-stress Pick Up Day. We are hoping to have two dates for Pick Ups-December 18<sup>th</sup> from 1-3 and 19<sup>th</sup> from 5-8pm.

### **Santa Run**

- 1) Dates? Dec 4<sup>th</sup>-8<sup>th</sup> (Sunday-Thursday)
- 2) Who are our Santa's going to be?
- 3) Get sign-ups designed.
- 4) Confirm routes and redo map art for social media.
- 5) Social media events.
- 6) Santa Tracker

### **Disaster Relief Program**

- 1) We purchased clear bags, all toiletries' items and 5" stickers and put all the bags together. They turned out really nice.
- 2) We are waiting on a few items that are slow to ship to finish them.
- 3) The next step is a letter to EPD and EFD detailing the program and getting the word out in both departments.
- 4) The program is a low occurring, low maintenance program.

### **Plateau Free Helmet Campaign/Safe Rider Citations**

- 1) Great 2<sup>nd</sup> season! We have had great feedback and the school is on board. RFWF is doing a great job keeping us informed on the helmet hand-outs and needs.
- 2) We purchased Safe Rider Citations through Avalanche Delite. They donated \$1 to our \$4, making \$5 gift cards. We switched out from gift certificates to gift cards because costumers were photocopying them and trying to redeem them.
- 3) Crossley's offered free \$5 gift certificates for milk shakes or smoothies to offer the youth.

**Website**

- 1) We need a website designer to help build this year's H3 application because it is going to be more complex. Maryn posted to the Enumclaw Business Owner Collective, asking for references/connections.
- 2) Would appreciate members to take a critical look at it and see where we need to add or change things. Does it flow? Ideas?
- 3) Designing and posting our Mission, Vision, Values on website ASAP.
- 4) Dana and I got our headshot portraits taken. Working on writing bios of board members and posting on our website.

**Good of the Order:**

We would like to rename the "Disaster Relief Program" to something that sounds more pleasant. Ideas would be great!

**Closing-**Maryn will send out invitations for next meeting on October 26<sup>th</sup> @6pm at Fugate.

*Adjourned 1858hrs*